



Employment Application

Alienware is an Equal Opportunities Employer and welcomes applications from suitably qualified candidates regardless of gender, marital status, family status, sexual orientation, religious belief, age, disability, race or membership of the traveller community.

POSITION(S) INTERESTED IN: _____

PERSONAL DETAILS

PERSONAL

Name: _____

Address: _____

Home telephone number: _____

Mobile telephone number: _____

Email address: _____

Are there any restrictions on your right to work in Ireland? _____

EDUCATION & SKILLS

THIRD LEVEL EDUCATION

Qualifications	Grade Achieved	University/College Attended	Year Graduated

SECOND LEVEL EDUCATION

School Attended	Dates Attended	Examinations Taken	Summary of Results

IT SKILLS

Please tick as appropriate to indicate proficiency in the following:

Software Package	No Knowledge	Limited Familiarity	Extensive Use in Work Situation	Qualification (if held)
Microsoft Word				
Microsoft Excel				
Microsoft PowerPoint				
Email				
Others:				

Current WPM: _____

EXPERIENCE

PRESENT OR MOST RECENT EMPLOYMENT

Name of Employer: _____ Job Title: _____

From: _____ to: _____

Nature of Work/Main Responsibilities: _____

PREVIOUS APPOINTMENTS

1. Job Title: _____ Company: _____

From: _____ to: _____

Nature of Work/Main Responsibilities: _____

2. Job Title: _____ Company: _____

From: _____ to: _____

Nature of Work/Main Responsibilities: _____

3. Job Title: _____ Company: _____

From: _____ to: _____

Nature of Work/Main Responsibilities: _____

REFERENCES

Please give the names of two people we can contact for a reference, preferably from a previous employment.

1. Name: _____ Position: _____

Company: _____ Email: _____

Telephone: _____ Address: _____

2. Name: _____ Position: _____

Company: _____ Email: _____

Telephone: _____ Address: _____

OTHER RELEVANT INFORMATION

Please state below any other information that you feel may be relevant to your application.

APPLICANT'S STATEMENT

I declare the foregoing statements are true and correct to the best of my knowledge and belief. I understand that any false or misleading information on this application or in the application process will result in rejection of this application or discharge if discovered subsequent to my employment.

Signature of Applicant: _____ Date: _____

DATA PROTECTION

All personal information provided on this application form will be stored securely by Alienware and will be used for the purposes of the recruitment process. Application forms will be retained for a period of one year and in the case of a successful candidate, for the duration of employment and a minimum of one year thereafter. This information will not be disclosed to any external third party without your consent, except where necessary to comply with statutory requirements. Internally, the information may be made available to the Hiring Manager, members of HR and the members of the management team. You may, at any time, make a request for access to the information held about you as outlined. Should you wish to make any changes, or erasures to any of the information stored about you please contact the HR Department of Alienware.